



Appropriate protective footwear is required at EVERY Toronto Gift Fair at ALL times during move-in and move-out.

It's the law!

In accordance with the Occupational Health & Safety Act, the Toronto Gift Fair requires that all reasonable steps and precautions are taken to protect the health and ensure the safety of all persons involved in the production of its shows. Preventing injury is a key objective; accordingly, every possible measure is taken to provide a safe, healthy work environment. To succeed, these safety initiatives require that every Exhibitor assumes responsibility for helping meet this objective. Exhibitors must, therefore, carefully read the applicable sections of the Occupational Health & Safety Act, in order to fully understand their responsibilities as they apply to themselves and their workers while at the show, including all activities within their own booth areas. For more information on the Act, visit the Health & Safety section at www.labour.gov.on.ca

All persons involved in the move-in/move-out process (i.e., setup and tear-down of a trade show) **must be properly dressed and equipped to work safely in specific areas of the show** deemed by the Act, or by an on-site Safety Inspector, as an 'industrial' environment which may involve the use of heavy equipment (forklifts, etc.), as well as 'overhead activities' (hanging signs, lights etc.). These areas, including areas in and around booths, may be marked off with safety cones or caution tape. Only persons wearing hardhats and safety shoes will be permitted into these areas until all work is completed. Working in sandals/flip-flops/open-toed shoes/bare feet, etc. is strictly forbidden on the show floor. Any individual wearing inappropriate footwear will be prevented from entering the show floor by Toronto Gift Fair security.

**HELP US ENSURE EVERYONE INVOLVED IN THE
TORONTO GIFT FAIR IS SAFE & PROTECTED!**

Exhibitors are responsible for the health and safety of all employees and other persons on the show floor who are directly or indirectly under their supervision.



As a Canadian Gift Association Exhibitor, it is your responsibility to inform/contact all persons you will be hiring (i.e., your staff and any outside contractors hired to set up your booth, bring in your product, or anyone required to be on the show floor during move-in and out), that they must wear safety shoes, as well as any other necessary protective equipment, to keep them safe from injury.

Your response is required

It is important that your company confirms receipt of this message and responds by completing the form below to acknowledge that you have read, understand and will comply with the Occupational Health & Safety Act. This also confirms that your staff and all associated contractors and hired help will be informed of and will comply with the Act and the Toronto Gift Fair safety initiatives and policies. **To that end, after you have read this document carefully, please provide the information requested below, including an authorized signature and return this form to the Canadian Gift Association by fax at 416.679.1617 or email to toronto@cangift.org no later than **December 14, 2017.****

PLEASE PRINT:

Company Name: _____ Booth # _____

Contact Person: _____ Phone: _____

Signature: _____ Date: _____

Thank you for your cooperation