



FALL 2019
EXHIBITOR INSURANCE
DUE July 4, 2019

MANDATORY INSURANCE REQUIREMENTS ARE AS FOLLOWS:

As per your signed Application and Exhibit Space Contract, Canadian Gift Association Conditions, Rules and Regulations of Agreement: Item #7; a minimum of two million dollars insurance coverage is necessary to exhibit at the Alberta Gift + Home Market. Proof of coverage is required in the form of a signature, name of insurance company and policy number as indicated at the bottom of this form.

If you do not have appropriate insurance coverage, exhibitorinsurance.com offers a low-cost Alberta Gift + Home Market Insurance package. Please see the Insurance Order Form under the Exhibitor Toolkit to secure required coverage.

Please email this form to us with the required information by July 4 2019.

Please remember, insurance coverage needs to cover from the first day of move-in through to the last day of move-out and is to include the following clauses:

- \$2,000,000 Comprehensive general liability
Cross Liability clause
Name additional insured:
Canadian Gift Association (42 Voyager Court South, Toronto, ON, M9W 5M7)
Northlands (Edmonton EXPO Centre, 7515-118 Ave NW, Edmonton, Alberta, T5B 4X4)
City of Edmonton (3rd Floor, City Hall, 1 Sir Winston Churchill Square, Edmonton, Alberta, T5J 2R7)

CONFIRMATION OF EXHIBITOR INSURANCE:

Insurance Company: _____ Policy #: _____
Exhibit Company: _____ Booth(s): _____
Policy Expiry Date: _____
Contact (please print): _____
Contact (signature): _____

ARE YOU USING A SUB-CONTRACTOR? PLEASE COMPLETE THE FOLLOWING:

Exhibitors using independent sub-contractors to deliver, install, mantle and dismantle their booths must ensure these contractors have adequate insurance coverage also. Please complete the following information if applicable.

Name of Sub-Contractor: _____
Their Insurance Company: _____ Policy#: _____

Please email this completed form to exhibitor@cangift.org

Questions? Tara Giggie - Show Coordinator at 416.642.1053 or 800.611.6100 at ext. 1053 or
Meagan Campbell - Show Coordinator at 416.642.1029 or 800.611.6100 at ext. 1029

Produced by

